



## TEHAMA COUNTY DEPARTMENT OF EDUCATION JOB DESCRIPTION ADAPTED PHYSICAL EDUCATION SPECIALIST

### DEFINITION:

Under general supervision, plan, develop, and implement an adapted physical education program for individualized educational programs for pupils.

### ESSENTIAL FUNCTIONS AND JOB DUTIES:

Any one position may not include all of the listed duties, nor do all of the listed examples include all tasks that may be found in positions within this classification.

- Identify students in need of adapted physical education.
- Utilize appropriate assessment procedures to determine the individual needs of handicapped students.
- Establish, in cooperation with the IEP Planning Team, standards of expected progress for individual students in physical education and techniques for assessment of that progress and participates in the development of IEP's.
- Implement and monitor relevant elements of the IEP agreed upon by the IEP Planning Team for each assigned pupil.
- Implement and coordinate activities needed to carry out the desired programs for students.
- Develop lesson plans and instructional activities and materials, and provide individualized and/or group instruction in order to meet student needs.
- Evaluate student growth, maintain appropriate records and prepares progress reports. Communicate results to the parents via parent conferences and periodically to the IEP Planning Team.
- Enlist the aid of other professional staff members in assessing and helping to solve specific student problems.
- Work with regular teaching staff to plan, implement, and facilitate the appropriate integration of individuals with exceptional needs into regular physical education situations.
- Work with parents and teachers of individuals with exceptional needs as well as other ancillary personnel.
- Utilize knowledge of community and governmental agencies.
- Attend department and building meetings as required.
- Establish and maintain good professional relationships with other staff members and community stakeholders.
- Travel to school where students are located.
- Drive frequently for department business.

### EDUCATION AND EXPERIENCE REQUIREMENTS:

Any combination of education, training, and experience to perform the duties and responsibilities as described, including experience working with groups of children.

- Valid California credential authorizing service as an Adapted Physical Education Specialist or ability to obtain one.
- Valid California driver's license and evidence of insurance.

### KNOWLEDGE OF:

- Adapted physical education State guidelines, regulations, laws, policies and procedures related to assigned duties.
- Recent instructional trends related to adapted physical education.
- Basic instructional methods and techniques.
- Child guidance principles and practices related to children with special needs.



Tehama County Department of Education  
Job Description  
Adapted Physical Education Specialist

Official:   
Effective: 04/18/18

- Problems and concerns of student with special needs.
- Curriculum and lesson plan development to meet IEP or other educational goals.
- Specialized equipment operation related to adapted physical education.
- Record keeping techniques.
- Inventory methods and practices.
- Interpersonal skills using tact, patience, and courtesy.
- Operation of standard office equipment.
- Oral and written communication skills.

ABILITY TO:

- Provide adapted physical education services to special needs students.
- Prepare lesson plans and instruct students in individual and group activities.
- Screen and observe students during classroom activities.
- Monitor and evaluate student progress.
- Understand and relate to children with special needs.
- Establish and maintain cooperative and effective working relationship with others.
- Maintain routine records.
- Read, interpret, apply, and explain rules, regulations, policies, and procedures.
- Maintain current knowledge of program rules, regulations, requirements, and restrictions.
- Work independently with little children.
- Plan and organize work.

PHYSICAL DEMANDS:

The physical requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out essential job functions.

- Persons performing service in this position classification will exert 10 to 20 pounds of force frequently to lift, carry, push, pull, or otherwise move objects. This type of work involves sitting most of the time, but may involve walking or standing for brief periods.
- Perceiving the nature of sound, near and far visual acuity, depth perception, providing oral information, the manual dexterity to operate business related equipment, and handle and work with various materials and objects are important aspects of this job.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

TERMS OF EMPLOYMENT:

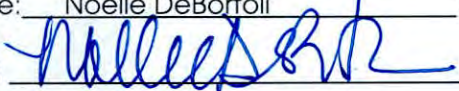
Salary and work year to be established by County Superintendent.

**HRS Office Use Only**

Created: May 31, 2013 Revised: April 18, 2018

**APPROVED**

Print Name: Noelle DeBortoli Title: Executive Director, Human Resource Services

Signature: 

Date: 4/19/18